

Community Agape Coordinator (CAC)

Responsibilities include, but are not limited to the following:

- Be responsible for the agape letters and agape gifts for each Walk, Flight or Encounter and for the EMSA AGM.
- Confirm with the CLD that the Agape Coordinator is registered on the UR website to be able to receive agape letters from communities around the world.
- Prepare a Report for all Community Board Meetings.
- Provide a quarterly report to the EMSA Agape Coordinator.
- At the end of the tenure, conduct a thorough hand-over to the incoming Agape Coordinator.

Agape Letters

- Establish contact with other Communities in order to receive regular agape letters.
- Responsible for delivering letters to the Walk, Flight or Encounter or ensure that these are provided to the Supplies coordinator for the Agape Letter file that will be used on the Walk, Flight or Encounter. (Some Communities send one letter per year and not per walk and these will have to be used again). Each Walk, Flight or Encounter should have at least 15-20 agape letters.
- Provide the Walk, Flight or Encounter with at least 5 – 8 per agape letters as well as a calico banner (measuring approximately 1.5m x 2m) for the pilgrims/caterpillars to sign.
- Collect this after the walk/flight and ensure that these letters and the calico banners are distributed to other communities in South Africa and abroad, via the EMSA Agape Coordinator who could also provide you with a list of communities globally from the Upper Room.
- Check registration of your community on the Upper Room Community List – the link is http://emmaus.upperroom.org/finder/communities?utf8=%E2%9C%93&q_zip=&q_country=ZA&q_sate=&zip_modal=
- Use this link to communicate with other communities having Walks at the same time. Send them your Agape Letter and ask them to send you their Agape letter.
- The EMSA Agape Coordinator will forward requests for Agape letters from International Communities to the local communities which will also include the international communities' Agape letter.

Agape gifts

Agape is the endless variety of gifts that appear on the dining room tables and beds during a Walk, Flight or Encounter. Agape is an expression of unconditional love, therefore personal names are not attached, only Reunion Group or Church names are acceptable.

- Liaise with the Reunion Group Coordinators well ahead of events and encourage them to make agape gifts.
- Ensure that a minimum of 50 sets of agape is available by the last Team Formation so that the agape can be sorted and checked.
- Check the gifts for scriptural appropriateness before the Walk, Flight or Encounter.

- Sort out the gifts before the Walk, Flight or Encounter. Provide the team with a detailed list of the quantity and type of agape gifts, as well as the suggested times for distributing certain gifts.
- Agape must only be distributed after the Justifying Grace talk on Friday (URH page 80).
- Ensure that the gifts are delivered to the venue or collected prior to the Walk, Flight or Encounter.
- All agape sets specifically made for a Walk, Flight or Encounter must be used. Collect all surplus agape from the sets provided from the Walk Agape Coordinator and return these to their Reunion Groups. This is important as these odd quantities are then used as a base for sets of agape for future Walk, Flight or Encounter.
- Distribute agape to other communities in South Africa, via the EMSA Agape Coordinator. Small, easy to pack agape can even be sent to neighboring Communities as well as those overseas. EMSA can assist in this regard.
- Provide three full sets of agape gifts to the EMSA Agape coordinator for the EMSA AGM.

Full Walk agape quantities:

- Pilgrims = 42
- Full Team = 42 (Conf. room team = 25, support team = 17)
- Conference room only = 67 (Conf. room team = 25, Pilgrims = 42)
- Support only = 17
- Full team & pilgrims = 84

Note: Maybe add 2 or 3 extra pieces

Packaging:

Where possible, place agape in a 2 or 5 liter plastic ice-cream container and label with the following:

- Walk #
- Reunion Group name
- Number of agape items
- For who (eg. pilgrims only)

Agape for AGM

- Provide 3 full sets of Agape Gifts for the EMSA AGM. These gifts will be swapped among the communities so that after the AGM you will receive 3 sets of gifts back.
- A full set equals 84 individual gifts.
- Provide 5 sets 3 each individual gifts to display. This promotes a cross section of ideas and the opportunity for samples to be shared with other communities.
- Clearly label each full set of Agape Gifts on the outer packaging with your Community name to ensure that the communities receiving your set of Agape Gifts know where they came from. This will also ensure that you do not receive your own gifts back.
- Ensure that your CLD who attends the AGM delivers these Agape Gifts to the EMSA Agape Coordinator at the start of the AGM.